

Community Connections is an organisation actively working with communities to promote community development and community involvement in the boroughs most disadvantaged areas.

Community Connections work in partnership with Great Yarmouth and Waveney NHS, proactively improving access to health services and providing a range of health interventions across the communities of Great Yarmouth and Waveney. We are currently seeking to recruit a Health Trainer Manager to cover ten months maternity leave to manage an established team of Community Health Trainers, including the innovative Mobile Food Store. If you have management experience are committed to promoting healthier lifestyles in the community and are looking for a challenge, you may wish to consider this post.

This post is for 10 months maternity cover starting at beginning of April 2010 and ending 31st January 2011

Reference: HTM

Health Trainer Manager

Salary range: £25,164 - £27,858 (37 hours)

This role requires you to work within a team of highly committed individuals, delivering public health improvement initiatives including health promotion campaigns, education workshops and one-to-one work. You will be responsible for the management and support of the work of Community Health Trainers working across the Boroughs of Great Yarmouth and Waveney. This role involves working closely with NHS commissioners, proactively seeking ways to enhance the innovative service that Community Health Trainers provide. You will also be actively involved as part of Community Connections Operational Management team.

Applicants will have:

- Minimum of 18 months experience working in health related field and/ or training
- Minimum of 12 months management experience
- Knowledge and understanding of current issues in public health
- Computer literacy
- Experience of partnership working
- Knowledge of key roles of NHS personnel, Local Authorities and Community/Voluntary Sector in relation to public health

Reference: HTA

Health Trainer Administrator

Salary: £11,049 (27.5 hours - FTE £14,868). Currently funded until 31st March 2011

This role primarily involves supporting the running of the Mobile Food store. An aspect of this will include administrative support to the Health Trainers project. The appointed individual must have a range of experience that will enable them to work closely and proactively with the Health Trainer team and will have:

- Excellent ITC skills, including Word, Excel, Publisher
- 12 months Administrative experience
- Excellent communication/telephone skills
- Good organisational skills, i.e., create and maintain administrative systems
- Able to handle cash and financial transactions for the Mobile food Store

Application Request

PLEASE ENSURE THAT YOU QUOTE ANY REFERENCE ON APPLICATION REQUEST

Vicki Knights, Community Connections, Electra House, 32 Southtown Road, Southtown, Great Yarmouth NR31 0DU Telephone: 01493 656372

Email: vicki.knights@communityconnection.org.uk

Closing Date: 5pm Monday 22nd February 2010

Interview Date: Week Commencing: 8th March 2010

*Working towards equal opportunities,
applications welcome from all
sections of the community*